



# NEIGHBOURHOOD WATCH ASSOCIATION



## Suffolk Neighbourhood Watch Association Executive Committee Meeting

Thursday January 5<sup>th</sup> 10am held at Diss

**Present:** Tony Spall (TS)(chairman) Brian Sivyer (BS) (Secretary) Bob Gooch (BG)(Treasurer)

1. **Minutes of Executive meeting held on 20<sup>th</sup> October 2016 :** Approved.
2. **Matters arising:**
  - Item 4a.** TS reported that the matter has been resolved. There is no reference to SNHWA on Suffolk Info-link other than that relating to the current Association. Previous entry has been removed.
  - Item 5.** BG reported that the Bank has confirmed the change of signatures.
  - Item 9.** BS reported that that the meeting between the Executive Committee and the Constabulary Community Safety team had taken place.
  - Item 11.** BS reported that he had contacted Alan Osborn who confirmed that there were only two Crime Prevention Panels in existence. They were at Brandon and the one covering Southwold, Halesworth, Bungay and Beccles known as The Four Towns CP Panel.
3. **Signs.**

It was agreed that the forms as presented by TS would be accepted. **TS said he would now pass them on to Suffolk Highways for approval.** Hopefully this would move the situation forward.
4. **Chairman's report:**

There were a number of items already on the Agenda which he would address. Additional he asked for any late items for the monthly newsletter. He reported that he had already included an item on the avian flu alert on the website.
5. **Treasurer's Report:**

BG reported that the account currently stood at £2010.20p. There were some outstanding expenses which had yet to be submitted.

**Safekey.** It was agreed that while we would accept the idea of a financial arrangement in principal with Leigh Jenkins, Business manager with Suffolk Constabulary in order to raise funds we needed more details on how the arrangement would work. **TS would contact Leigh and ask for clarification of the offer.**

**Discussion re implementing a registration fee for new schemes:** After a brief discussion it was decided that no decision would be made and the matter would be discussed at a later date.
6. **Secretary's report:**

BS said items on the agenda would addressed as required.
7. **Forthcoming meeting with PCC and Chief Constable:**

It was agreed that **TS would lead the discussion** from our perspective regarding the formulating of a working relationship with the PCC and Chief Constable. We would present both past and new Working Agreement documents. In particular we wanted clear lines of communication with no repetition of statements being made in our name without any knowledge or agreement.

Funding would also be discussed. Our arguments would be based on the way we already promoted Safekey and Police Connect and supported were possible Constabulary events such as produced by local SNT's. BG suggested that our inclusion in the PCC/Chief Constable's roadshow around the County would be a good way of publicising NHW in the County.



# NEIGHBOURHOOD WATCH ASSOCIATION



Within in the context of the Funding discussion it was agreed we should see whether the printing of two leaflets could be obtained direct from the Police Printing unit rather than having to apply for funds to have them printed. BS suggested that because of his past experience with such items this might be possible and would allow us to have them available quickly.

**8. Local Police review document:**

It was noted that the only mention of NHW had been in the opening remarks by the PCC of the Review. However, we were only one of three such voluntary organisations mentioned. It was felt that this would be opportunity to get the PCC to show his support for us when we met.

**9. County Network Structure:**

TS said that it was necessary to develop an Area Network to support local schemes. There was discussion as to how best to achieve this. TS suggested that each of the committee look at their own areas and come up with a breakdown of their area which fitted population and geographically areas best suited to each police area. We could then look at the results and see which model best fitted. TS said this was necessary in order that the Association had structure to which local schemes could relate to.

**10. Constitution changes:**

These were agreed as previously circulated. TS asked BG and BS to look at two queries he had already brought up and to respond to them a.s.a.p. so that the document could be presented at the A.G.M. BS pointed out that it would be necessary to send out paper copies and notification of the A.G.M. to those Coordinators who did not have email addresses. **TS said he would speak with Alan Osborn about getting a mailing organised.**

**11. Job description of volunteers and expected roles:**

This had been covered in some respects by the Police procedures when advertising for volunteers. As the only application to date had yet to be formally approved it was felt that this could be left until someone was in post. This was a positive move and would be of great help to the Association especially as the police would pay and expenses and also providing office space at Landmark House.

**12. Code of Ethics national document:**

It was agreed that as the document had been produced nationally to cover all Schemes that this would be adopted as read.

**13. A.G.M.:**

There was a short discussion regarding possible location. Agreed that it should be held again at Woolpit as per last year. **BS to agree a date and make suitable arrangements.**

**14. Any Other Business:**

TS also asked that we look at local personnel and suggest who might be worth approaching to see who would take on the roles of Area Coordinators and also join the Committee in an active capacity. **AGREED.**

There was a particular need to try and arrange an area meeting in the West. **BG was asked to look into the possibility of 'piggybacking' a meeting in the Bury St. Edmunds area** in view of an invitation by a local coordinator to do so. TS would provide BG with the contact details.

**15. Date of next meeting:** It was agreed that the next meeting would be held on **TUESDAY 15<sup>th</sup> MARCH in Diss.**

Brian Sivy, Hon. Secretary. 7<sup>th</sup> January 2017

Meeting closed at 12.30pm.